



JYLAN MANLEY

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JJMANLEYDESIGNS.COM

EXPERIENCE

APRIL 2020–MAY 2020

DESIGN INTERN, GROWHOUSE NYC, BROOKLYN, NY

- Part of a team that developed a new brand identity for the organization, including the creation of a style guide, templates, and icon sets
- Designed spreads/layouts for company pitch decks and zine
- Created social media post/templates
- Created social media gifs/videos

2017–PRESENT

FREELANCE DESIGNER/PHOTOGRAPHER, Kettering, OH

- Designed corporate identity for Helton Home Transitions, LLC
- Senior portrait photography
- Designed a banner for Ruler Foods in Lima, OH

MAY 2019–NOVEMBER 2019

SALES ASSOCIATE, Staples, Centerville, OH

- Responded resourcefully to customer requests and concerns
- Processed accurate and efficient sale and return transactions
- Utilized basic selling skills to properly engage and present solutions to customers
- Stocked inventory
- Placed online orders for customers

JUNE 2017–NOVEMBER 2017

RETAIL SALES ASSOCIATE, Dunham's Sports, Lima, OH

- Provided excellent customer service
- Operated cash register
- Answered phones
- Performed merchandising and operational tasks
- Stocked inventory

EDUCATION

AUGUST 2018–MAY 2020

The Modern College of Design, Kettering, OH

Associate Degree of Applied Business in Design

- Took technical courses in traditional print/package design, web design, UI/UX, introductory web development, photography, video, and illustration, as well as general education courses in English, art history, psychology, marketing, and communications
- Attended an AAF Dayton professional networking event featuring Tom Cocke, group creative director of The Buntin Group in Nashville, TN
- Attended IGNITE creative career talks featuring Landor and Crown Equipment Corp. to gain a better understanding of the industry and available opportunities
- Member of Photography Club
- Member of Art Club
- Served as a student worker at Open House events, assisting with photography studio portraits, set up/tear down, and handing out promotional items during portfolio reviews
- Assisted admissions team when prospective students wanted to talk to someone from their high school

AUGUST 2014–MAY 2018

Apollo Career Center, Lima, OH

Elida High School, Elida, OH

- Enrolled in multimedia technology program

SKILLS

- Adobe Photoshop
- Adobe Illustrator
- Adobe InDesign
- Adobe After Effects
- Adobe Premiere Pro
- Adobe Bridge
- Adobe Lightroom
- Basic HTML/CSS
- InVision
- Sketch
- Microsoft Word
- Microsoft PowerPoint
- Microsoft Excel
- Google Docs
- Google Slides
- Digital photography (basic photo editing, studio lighting/equipment)
- Storyboarding
- Slack